

Greater Minnesota Regional Parks and Trails Commission

Minutes for November 22, 2017

Sartell City Hall, Sartell, MN

APPROVED

Commissioners in Attendance: Vice Chair Tom Ryan, Rick Anderson, Tim Kennedy, Keith Nelson, Rita Albrecht, Bryan Pike, Peg Furshong, Barry Wendorf, Tom Schmitz, LuAnn Wilcox, Marc Mattice

Commissioners Absent: Jannik Anderson

Consultants Present: Renee Mattson, Executive Director, Joe Czapiewski, System Plan Coordinator, Margy Hughes, Administrative Assistant

1. **Meeting Called to order at 10:03 By Vice Chair Ryan:**
2. **Consent Agenda: Approval of October 25, 2017 Minutes, Treasurer's Report and Agenda for November 22, 2017**

Motion by Nelson

Second by R Anderson

Motion Approved

3. **Acknowledge Members of the Public in Attendance:**

Karlin Ziegler, Olmsted County Parks

4. **Old Business:**

4.1 FY19 Funding Application Review:

Czapiewski Provided the Commissioners a Power Point review of the applications and an overview of each.

Concern about using the term "deferring" for any funds not approved with this Fiscal Year funding recommendation. Letters of awards should be very clear about any components for awards for future.

Commissioners discussed contingency language and more clarity on this point in the next funding cycle.

Ryan What is the follow up procedure for invasive species work? **Czapiewski** Projects will need to follow this work throughout the years. **Wendorf** What is the Administrative cost that is included for the Canon Valley Trail? **Czapiewski** It is used for inspections and such costs. **Cohasset Tioga Recreation Area** the \$60,000 for land lease is not an approved expenditure. We are not able to allocate funding for a land lease of state owned land. **Kennedy** How do we distinguish the linear connection with Regional, Local and State Trails? There currently are such connections but not necessarily addressed on

the applications. They are defined but so many mitigating factors. **Kennedy**, We have already approved Regional projects, but should be future conversations that take place as future applications are submitted? **Ryan Agree Czapiewski** Lyon County Garvin Park has withdrawn application. Letter received **Mattson and Czapiewski** have thoroughly reviewed the expenses and the uses of funding and presented the following to the commissioners: Recommendation was made by *Mattson and Czapiewski* as follows:

Motion on the floor to accept the recommendations with friendly amendments was unanimous. **Twin Lakes** vote was unanimous with one abstention by R. Anderson. **Isanti County Irving & John Anderson** vote was unanimous with one abstention by Wendorf.

Funding recommendations for:

Big Falls Campground and Horse Camp - \$1,278,000

Proctor Hermantown Munger Trail Spur - \$820,000

Lake County Mountain Bike Trails - \$659,000

Red Lake River Corridor - \$200,786

Tioga Recreation Area - \$690,000

Memorial Park - \$732,261

Irving & John Anderson County Park - \$594,000

Woodland Trails Park - \$362,000

Lyon County Twin Lakes Park - \$342,470

Plum Creek Park - \$301,435

Barn Bluff Park - \$1,137,433

Cannon Valley Trail - \$1,055,135

Cascade Lake Park - \$637,325

Motion by Nelson

Second by Albrecht

Motion Approved

5. New Business:

5.1 Ranking Review **Czapiewski** presented the ETeam Ranking, Scoring and Internal Evaluation. Conversation followed about the **Duluth Traverse** and it's change from a Trail application to special feature park which is recommended by the ETeam. A visual of the project was viewed on screen. It is designed for optimum bike use but also has sections for other non-motorized activities.

Motion to accept the Duluth Traverse High Rank

Motion by Nelson

Second by Schmitz

Motion Approved

The Chosen Valley Park project was viewed with discussion following. The ETeam evaluation resulted in a rank of Low.

Motion to approve Chosen Valley Park Low Rank

Motion by Pike

Second by Kennedy

Motion approved

5.2 Designation Review

Collinwood Park and Campground

A visual overview was presented by **Czapiewski** for the **Collinwood Park and Campground**. Discussion and comments followed the information and the scoring by the ETeam of 362.5.

Motion to Designate Collinwood Park and Campground

Motion by R. Anderson

Second by Nelson

Motion Approved (unanimous with one abstention by Mattice)

Glacial Edge Trail

A visual was presented by **Czapiewski** for the **Glacial Edge Trail**. Discussion and conversation followed the information provided and the scoring by the ETeam of 339.5.

Motion to Designate Glacial Edge Trail

Motion by Pike

Second by Albrecht

Motion Approved

Hole in the Mountain Park

Following a lengthy discussion about the recommendation to hold approval of designation until the Master Plan for the park can be improved.

Motion to hold on designation for **Hole in the Mountain Park** as recommended by Staff until the Master Plan can be improved.

Motion by Nelson

Second by Kennedy

Motion withdrawn along with second.

Wilcox Suggested we continue the discussion to Designate with “proposal” to be forthcoming. Discussion followed. **Furshong** Suggested we inform the applicant we will designate now and provide additional help to improve the Master Plan.

Schmitz This park is a jewel and should be in the system. However, the Master Plan is not as complete as it could be, which would further enhance the park in the future.

Motion to Designate Hole in the Mountain Park

Motion by Furshong

Second by Wilcox

Motion Approved

6. **DPC Administrative Support RFP Response: Czapiewski** Reported on the responses to the RFPs. There is a need to negotiate contracts with each of the three respondents; for four districts, with an hourly rate as well as expenses.

Motion To have our contractors negotiate with the three respondents for the four districts for the contract that will meet our needs and stay within our budget.

Motion by Nelson

Second by Schmitz

Motion Approved

7. **Executive Director's Report: Mattson** Presentation made by **Mattson** indicating that she has worked with our partners regarding the 40-40-20 split. The proposals that **Mattson** has been sharing with the other two partners have not arrived at the stage that she felt they should be with the many months of conversations. This may mean that the 40-40-20 stays for the next biennium, but we will work to fund the Commission's operation budget in the Governor's budget and not out of our grant funds. Discussion followed on this point.

8. **System Plan Coordinator's Report:**

Czapiewski Discussed the response from our RFP for District Administrative Support. We have three replies for Districts 2, 3, 4 and 5. One RFP was for Districts 3 and 4. The Funding Application review on the DMS is proceeding with the Full Circle Group and much outreach and planning assistance was done in the last month.

9. **Items from Members and Letter to the Commission:**

Nelson Reported on the devastation of the "inland hurricane", that resulted with damage from Lake Superior to the Duluth city areas along the Lake Superior.

10. **Nominations:** Ballots were distributed. An explanation was given by **Ryan** the ballot has the three positions up for election. This allows nominees to have time to think whether they want to accept the nomination.

Nominations as follows: **Chair**, Ryan, Mattice (decline), and Albrecht (decline),

Vice Chair, Nelson (decline), Wendorf (decline), Kennedy, R. Anderson, Mattice (decline)
Secretary/Treasurer, Mattice, Wendorf (decline), R. Anderson (decline) Furshong (decline)
Pike

11. Consent Agenda:

Approval of November Expenses

Consulting services	\$36,047.92
Commissioner's Expenses	\$ 2,286.43
Margy Hughes Services	\$ 307.49

\$38,641.84

Motion by Mattice

Second by R Anderson

Motion Approved

12. Next Meeting and Agenda Items:

To be determined

Adjourn