

Subcommittees of the Parks and Trails Legacy Advisory Committee

Youth Engagement Subcommittee

Purpose: The purpose of the youth engagement subcommittee is to develop youth and adult partnerships in collaboration with convening sponsors of the Legacy Advisory Committee to promote and coordinate the implementation of the 25-year *Parks and Trails Legacy Plan* that help us better reach our target markets. Specific projects include:

- Involve youth (15-18 years old) and young adults (18-25 years old) in Advisory Committee planning efforts.
- Include youth and young adults in participatory planning and evaluation processes for facility and program development.
- Include youth and young adults in training parks and trails staff in professional development practices.

Members: Brian Hubbard, Jan Shaw Wolff, Rick Anderson, Jenny Smith

Governance Subcommittee

Purpose: The purpose of the governance subcommittee is to develop and review the charter to keep it current and address impromptu governance issues for:

- Advisory Committee role (job description).
- Advisory Committee Charter Business Rationale/Context Development.
- Membership and designation (number of members, description of expertise required, and or groups to be represented in order to achieve a fairly balanced membership).

Members: Lynnea Atlas-Ingebretson, Tom Ryan

Communications Subcommittee

Purpose: The purpose of the Communications Subcommittee is to develop processes and policies for addressing ongoing issues for:

- Handling media calls.
- Handling public communication requests.
- Developing written materials.
- Notifying the public and disclosure (what type of minutes, reports, and notifications will be developed, how they will be kept, and distributed).

- Record keeping (record what information needs to be recorded in minutes (e.g. formal and informal decisions, establishment of committees and other subgroups, reporting schedule, public access).
- Assist with website/social media – determining content.

Members: Tony Yarusso, Kathy Bergen, Glenda Phillipe, Lynnea Atlas-Ingebretson

Benchmarks Subcommittee

Purpose: The purpose of the Benchmarks Subcommittee is to:

- Develop a work plan for the Parks and Trails Legacy Advisory Committee.
- Develop a system for prioritization, review, and evaluation of progress towards the achievement of the priorities, benchmarks and milestones outlined in the 25-year *Parks and Trails Legacy Plan*.

Members: Dwight Morrison, Nancy Hanson

Funding Subcommittee

Purpose: The purpose of the Funding Subcommittee is to review how the recommendation for Parks and Trails Legacy Funding allocation is performing in terms of Minnesota's progress against goals established in the *Parks and Trails Legacy Plan*.

In addition the subcommittee oversees the process of clearly defining the quantifiable, objective data required for the desired future allocation process.

Members: Bob Bierscheid, Chuck Kartak, Tom Ryan, Barry Warner, Wayne Sames, Tom Stoa