

**Regional Public Library Systems
Arts and Cultural Heritage Grant Program – Legacy Project
State Fiscal Year 2010
Legacy Project Final Report**

Legacy Project Administration

Category	Subcategory	Budget	Final Total Expenses		Partner Financial Support	
					Actual \$\$	In Kind
Administration (2.5% max)						
	Staff					
	Overhead	6707	3836.44			9600
Statewide Initiative Participation		26829	26828.80			
Multi-Regional Programs						
Region-wide Programs		188902				3,400
Local Programs		45850			2830	1,200
Subgrant Program						
Regional Public Library System Total		268288	\$0.00		2830	14,200.00

Complete a full and detailed report for each activity*(program) supported by Arts and Cultural Heritage Grant – Legacy Project funding. The Activity Narrative and Summary Budget template is below. (Describe activity (program) and include partnerships, list of event dates and locations, outputs and outcomes.) Outcomes: Behavior, Attitude, Skills, Knowledge, Condition and/or Status.

Duplicate template until all individual activities (programs) are listed within your regional report.

*activity – this is a modification to align with Legislative Coordinating Committee guidelines where we would normally use program.

Activity 1 – Title Kitchi Reads/Kitichi Writes

Activity Type: Education, Outreach

Description of program

A series of 9 author visits to library locations (between 9 and 11) within the region. Each author spoke about the writing process or specific aspects of his/her writing in addition to reading from published works. A workshop on beginning to write memoirs was held in four locations.

Event Dates and Locations:

Minnesota Crime Wave	30 October 2009	Longville
		Pine River
	31 October 2009	Brainerd
	6 November 2009	Cass Lake
		Walker
	7 November 2009	Blackduck
	26 March 2010	Wadena
Lorna Landvik	27 March 2010	Park Rapids
		Bemidji
	13 November 2009	Park Rapids
	14 November 2009	Wadena
		Pine River
	19 November 2009	Cass Lake
		Bemidji
	20 November 2009	Longville
	3 December 2010	Blackduck
	4 December 2010	Walker
5 December 2010	Brainerd	
Greg Breining	25 January 2010	Park Rapids
	26 January 2010	Wadena
		Walker
	27 January 2010	Longville
		Brainerd
	28 January 2010	Cass Lake
		Bemidji
29 January 2010	Blackduck	
30 January 2010	Pequot Lakes	
Candace Simar		Pine River
	6 February 2010	Brainerd
	9 February 2010	Wadena

	11 February 2010	Walker
	13 February 2010	Pine River
	20 February 2010	Blackduck Bemidji
	27 February 2010	Park Rapids
	18 March 2010	Cass Lake
	26 March 2010	Longville
Kent Nerburn	6 February 2010	Park Rapids
	11 February 2010	Cass lake
	18 February 2010	Longville Bemidji
	23 February 2010	Wadena
	25 February 2010	Walker
	27 February 2010	Brainerd Pine River
	20 March 2010	Blackduck
	25 March 2010	Crosslake
Angela Foster Memoirs Workshop		
	26 March 2010	Walker
	27 March 2010	Brainerd
	10 April 2010	Pequot Lakes
	16 April 2010	Park Rapids
	17 April 2010	Bemidji
	22 May 2010	Bemidji #2
Anton Treuer	19 April 2010	Bemidji
	22 April 2010	Cass lake
	17 May 2010	Park Rapids
	18 May 2010	Brainerd
	19 May 2010	Wadena
	20 May 2010	Blackduck
	24 May 2010	Pine River
	25 May 2010	Longville Walker
Leif Enger	29 April 2010	Walker
	13 May 2010	Brainerd
	20 April 2010	Bemidji
Barbara Sommer	29 April 2010	Wadena Bemidji
	30 April 2010	Park Rapids
	1 May 2010	Brainerd Pine River

	4 May 2010	Walker
	6 May 2010	Cass Lake Blackduck
	8 May 2010	Longville
Jim Proebstle	3 June 2010	Cass Lake
	5 June 2010	Pequot Lakes
	7 June 2010	Brainerd
	8 June 2010	Walker
	10 June 2010	Blackduck
	14 June 2010	Bemidji
	15 June 2010	Walker
	19 June 2010	Pine River
	21 June 2010	Park Rapids
	22 June 2010	Crosslake
	17 August 2010	Wadena (postponed from tornado)

Partner Organization(s): The Warehouse(Pine River), Friends of the Library/local library committee in all KRLS locations, Crosslake Area Library, Pequot Lakes Public Library

Partner Organization(s) Contribution/Role in the Program: They provided venues and the Friends/local committees put up posters and provided refreshments.

Program Outputs: Outputs are things you can count such as attendance, number of new participants, and the number of attendees who had never been at a similar event, and so on.

Attendance:	MnCrime Wave	385
	Lorna Landvik	400
	Greg Breining	90
	Candace Simar	405
	Kent Nerburn	250
	Leif Enger	150
	Barbara Sommer	305
	Anton Treuer	360
	Angela Foster	120 (Maximum attendance)
	Jim Proebstle	224

Number of respondents who had heard/met these authors before: 14%
Number of respondents who had been to a library program before: 17% for 1st reading
 34% by final reading in series
Number of respondents who knew that the “Legacy fund” could provide this type of programming: 11% for 1st reading, 78% by final reading in series
Number of respondents who wanted this type of program available at the library: 91%

Measurable Outcomes: May be collected by survey, anecdotal responses, pre-test/post-test, observations; End user change in Behavior, Attitude, Skills, Knowledge, Condition and/or Status

Survey responses at all the author visits demonstrated a very positive, even excited, response to author readings at their local library. Survey results were not only positive regarding the quality of the program, but indicated greater knowledge of the Arts and Cultural Heritage fund. A comment heard most often was “I didn’t think that our area would get any benefit from the fund but this is exactly what I’d hoped for”. Comments also indicated a higher level of interest in the possibility of further programming at their local library and a more positive attitude to further programming. More than 30 unique author/book-based program ideas were generated

86% of the participants had never been to an author reading or had the opportunity to ask questions about the writing and publishing process and 90% of participants indicated that they now knew more than they had about Minnesota authors.

Although it was not a KRLS program goal, it is worth noting that all authors had books to sell, and all sold out before the end of their tours. Few of our library locations have local bookstores, and this purchase behavior seems to be quite new and initiated by the positive experience at the reading.

				Actual \$\$	In Kind
Personnel (coordination and development)	20,000	16,147.37			1,500
Advertising/marketing of program	2000	1742.67			
Contracted Services (honorarium, travel, hotel)	45,000	32,935.56			
Technology/equipment					
Collection (10% max)	2000	644.14			
Materials (consumables)	1042.65				
Evaluation	500				
Other (break out costs)mileage	0	1137.61			
Activity 1 Subtotal	70,000	53852.63.00		\$0.00	\$1,500.00

Activity 2 – Title: Say It! Sing It!

Activity Type: Education, Outreach

Description of program: A series of performances and workshops were held in multiple locations, focusing on an adult audience, that explored storytelling traditions and new storytelling methods. The emphasis was on the ways in which music can be used to tell stories that may embody serious moral and cultural issues as well as historical events.

Event Dates and Locations:

Neal Hagberg	17 November 2009	Park Rapids
Workshop	11 January 2010	Bemidji
	12 January 2010	Wadena
	15 April 2010	Brainerd
Elisa Korenne	4 March 2010	Blackduck
	5 March 2010	Cass Lake
		Park Rapids
	6 March 2010	Bemidji
	8 March 2010	Pine River
	9 March 2010	Wadena
	11 March 2010	Crosslake
		Brainerd
	12 March 2010	Longville
		Walker
Douglas Wood	5 April 2010	Park Rapids
		Bemidji
	6 April 2010	Cass Lake
		Walker
	7 April 2010	Blackduck
	13 April 2010	Wadena
		Brainerd
	14 April 2010	Pine River
		Longville

Development of this program was hampered by our inability to hire a project coordinator.

Partner Organization(s): Cass Lake High School, Pine River Life Center, Blackduck Golf Course, Pequot Lakes Library, Crosslake Library

Partner Organization(s) Contribution/Role in the Program: Provided free venues

Program Outputs: Outputs are things you can count such as attendance, number of new participants, and the number of attendees who had never been at a similar event, and so on.

Attendance: Neal Hagberg **140**
 Elisa Korenne **318**
 Douglas Wood **540**

New respondents: 75% of the respondents for the Neal Hagberg concert had not attended a library program before, while only 48% of the Douglas Wood respondents indicated that. 97% of respondents had not attended a musical program at the library.

An average of 88.6% of respondents wanted more musical storytelling programs in local libraries.

Measurable Outcomes: May be collected by survey, anecdotal responses, post-test; End user change in Behavior, Attitude, Skills, Knowledge, Condition and/or Status

Survey responses indicated increased knowledge of how music assists in telling stories. The majority of suggestions for further programs indicated that the “story” aspect of these events was clearly understood because the recommendations were for performers with strong storytelling skills.

91% of the Elisa Korenne survey respondents indicated that they had learned more about Minnesota history in an enjoyable way.

Activity <u>2</u>	Budget	Final Total Expenses	Partner Financial Support	
			Actual \$\$	In Kind
Personnel (coordination and development)	16,000	515.33		5,000
Advertising/marketing of program	2,000	415.30		
Contracted Services (honorarium, travel, hotel)	43,000	15,059.08		
Technology/equipment				
Collection (10% max)	2,600	770.82		
Materials (consumables)	200	576.00		
Evaluation	300	0		
Other (break out costs)				
Activity <u>2</u> Subtotal	64,100	17336.53		5000.00

Activity 3 – Title: History Alive!

Activity Type: Education, Outreach

Description of program: A series of presentations featuring historical reenactments of writers and other Minnesota characters was held in up to 12 locations, including schools. Expenditures in Year 1 include some planning expenditures for events to take place in the autumn/early winter of 2010.

Event Dates and Locations:

Laura Ingalls Wilder	4 November 2009	Pine River
	5 November	Walker
	6 November	Longville
	7 November	Brainerd
	9 November	Wadena (2 performances)
	10 November	Cass Lake
	18 November	Wadena (2 performances)
	19 November	Park Rapids
	21 November	Bemidji
		Blackduck
	24 November	Sebeka
	2 December	Crosslake
	11 December	Nevis
	12 December	Pequot Lakes

George Nelson Fur Trader (Minnesota History Players)

	8 February 2010	Brainerd
		Pine River
	9 February	Longville
		Walker
	10 February	Park Rapids
		Cass Lake
	11 February	Bemidji
		Blackduck
	12 February	Wadena

Maud Hart Lovelace (Minnesota History Players)

Planning and preparation

Ancestry Detectives: Genealogy 101

Planning and preparation

Partner Organization(s): Cass Lake High School, Pine River Life Center, Blackduck Golf Course, Pequot Lakes Library, Crosslake Library. Sebek School, Nevis School, Wadena-Deer Creek High School Memorial Hall

Partner Organization(s) Contribution/Role in the Program: Provided free venues, schools did evaluation sessions with students

Program Outputs:

Attendance: **Laura Ingalls Wilder** 946
George Nelson 452

Measurable Outcomes: 90% of respondents indicated that this was an enjoyable way to learn about Minnesota history. 72% indicated that they learned something new. 80% of juvenile respondents were able to identify a specific fact learned.

Activity 3	Budget	Final Total Expenses	Partner Financial Support	
			Actual \$\$	In Kind
Personnel (coordination and development)	0	0		1,500
Advertising/marketing of program	1,150.00	721.87		
Contracted Services (honorarium, travel, hotel)	15,000	6502.83		
Technology/equipment				
Collection (10% max)	2,100	799.59		
Materials (consumables)	2,750	26.80		1,100
Evaluation	300	0		120
Other (break out costs)				
Activity 3_Subtotal	21,300.00	8340.09		1,500

Activity 4 – Title: Making Music

Activity Type: Education, Outreach

Bemidji Symphony Orchestra

Description of program: 13 musicians from the Bemidji Symphony Orchestra toured to the nine KRLS branch libraries with a short program of familiar (Appalachian Spring) and new (Quiet Landscape by Joseph Adams, a young Minnesota composer) music. Afternoon public workshops were held to explain the music and its origin. The purpose was to bring accessible classical music, performed by local musicians, to our small communities. The composer Joseph Adams attended 4 workshops and 4 performances.

Event Dates and Locations:

Tuesday	3 August 2010	Bemidji
Thursday	5 August	Blackduck
Friday	6 August	Wadena
Saturday	7 August	Brainerd
Monday	9 August	Park Rapids
Thursday	12 August	Walker
Friday	13 August	Pine River
Saturday	14 August	Longville
Tuesday	17 August	Cass Lake

Partner Organization(s): 8 churches provided venues for the performance; the BSO

Partner Organization(s) Contribution/Role in the Program: Provided free venues, BSO acted as fiscal agent for the honoraria to the musicians, obtained public performance rights

Program Outputs:

Attendance:	Bemidji	150	
	Blackduck	54	
	Cass Lake	55	
	Wadena	57	
	Brainerd	50	
	Park Rapids	247	
	Walker	100	
	Pine River	92	
	Longville	52	Total: 787

Measurable Outcomes: 94% of respondents found the performances good or excellent. Attendance at the workshops was too small and evaluations were too sketchy to be valid. While

most respondents enjoyed the familiar music more, over 50% appreciated the opportunity to hear a new piece of music composed by a Minnesotan. The most frequent comments were “I never thought that I'd hear the symphony in this town”, “please do it again”, and requests for a longer program with more shorter pieces of music. Very few people had met a living Minnesota composer, and 80% of respondents in the 4 communities that he visited found it valuable.

Todd Green: Man of 100 Instruments

Performance deposit of \$4,500 for tour in 2011.

Activity 4	Budget	Final Total Expenses	Partner Financial Support	
			Actual \$\$	In Kind
Personnel (coordination and development)	8,000.00	449.37		1,500
Advertising/marketing of program	2000.00	2387.93		
Contracted Services (honorarium, travel, hotel)	22,202.00	38,327.63		
Technology/equipment				
Collection (10% max)	600	0		
Materials (consumables)	500	500		
Evaluation	200	0	120	
Other (break out costs)				
Activity 4 Subtotal	33,502.00	41664.93	120	1,500

Activity 5 – Title: Bemidji Library Book Festival

Activity Type: Education, Outreach

Description of program: Bemidji Public Library organized a week long celebration of books and writing from 9 through 13 August 2010. In addition to feature author readings, held in venues throughout the city's downtown, an author fair was held. The feature authors were:

Jim Northrup, Marion Bauer, Brian Duren, Jane Freeman, Winona LaDuke, Alison McGhee, Carol Russell, Will Weaver, Elaine Fleming, Larry Schug, Beth Solheim and Susan Hauser.

Event Dates and Locations:

9 through 13 August 2010

Partner Organization(s): A citizen's committee that included representation from the Headwaters School of Music, the native American community, and a local writers group worked with KRLS's book festival coordinator. The Cabin Café, City of Bemidji, and Headwaters School provided free venues

Partner Organization(s) Contribution/Role in the Program: Provided free venues, shared mailing lists

Program Outputs:

Attendance:

8/9/10 2:00 PM	Brian Duran	39	Wild Rose Theater
8/9/10 7:00 PM	Will Weaver	59	Library
8/10/10 2:00 PM	Jane Freeman	24	Sparkling Waters
8/10/10 7:00 PM	Winona LaDuke	89	BSU - American Indian Resource Center
8/11/10 2:00 PM	Susan Carol Hauser	46	Diamond Point Park
8/11/10 7:00 PM	Sean Hill	58	BCAC
8/12/10 2:00 PM	Elaine Fleming	41	Cabin Coffee House
8/12/10 11:00 AM	Alison McGhee	52	Headwaters School of Music
8/12/10 7:00 PM	Jim Northrup	61	BSU - American Indian Resource Center
8/13/10 2:00 PM	Larry Schuug	44	Brigids Cross
8/13/10 7:00 PM	Beth Solheim	26	Cabin Coffee House
8/14/10 2:00 PM	Marian Dane Bauer	24	Library
8/14/10 4:00 PM	Carol Ann Russell	43	Wild Hare Bistro
8/14/10 1:00 - 5:00	Book Fair		Lakefront

Book fair attendance was not formally counted but was estimated to be approximately 500 people.

Measurable Outcomes: While satisfaction ratings varied by author, the response to the readings was very positive. Many of the authors were familiar to the audience, but others were not and the respondents were appreciative of their insights in writing and publishing.

Activity 5	Budget	Final Total Expenses		Partner Financial Support	
				Actual \$\$	In Kind
Personnel (coordination and development)	\$3,000.00	5,512,00			1,500
Advertising/marketing of program	1,000.00	3,5254.53			
Contracted Services (honorarium, travel, hotel)	5,000.00	12,387.68			
Technology/equipment					
Collection (10% max)	400	0			
Materials (consumables)	0	0		150	
Evaluation	0	0			
Other (break out costs)venues					1200
Activity 5_Subtotal	9.400.00	21,424.51		150	2700

Activity 6 – Title: Wadena Affair des arts

Activity Type: Education, Outreach

Description of program: The Wadena Public Library, in conjunction with the Wadena Arts Council planned a long weekend of arts-related activities to coincide with the Wadena School Reunion. The library had planned a series of author readings and storytelling sessions for adults and children at indoor and outdoor venues around the city. Advertising and signage and some support materials had been purchased.

The Wadena tornado happened that week and the Affair des arts was cancelled.

Event Dates and Locations:

Cancelled due to natural disaster.

Partner Organization(s): The Wadena Arts Council

Partner Organization(s) Contribution/Role in the Program: co-sponsor, organizing and presenting arts workshops in conjunction with the library activities

Program Outputs: N/A

Attendance: N/A

Measurable Outcomes: N/A

Activity 6	Budget	Final Total Expenses	Partner Financial Support	
			Actual \$\$	In Kind
Personnel (coordination and development)	0	53.00		
Advertising/marketing of program	1000	2308.03		
Contracted Services (honorarium, travel, hotel)	4000	891.05		
Technology/equipment				
Collection (10% max)	200.00	39.89		
Materials (consumables)	0	0		
Evaluation	0	0		
Other (break out costs)				
Activity 6_Subtotal	5,200	3291.97		

Activity 7 – Title: Chilly Chautauqua

Activity Type: Education, Outreach

Description of program: Brainerd Public Library held a series of four events that were culturally relevant to the Brainerd area: Skal Klubb (Scandinavian music); Pam Flowers, author and arctic explorer; Art Matters; and Asian Brush Painting.

Event Dates and Locations:

Pam Flowers 6 May 2010

Skal Klubb 8 May 2010

Art Matters 29 June 2010 (Photography and text)

Asian Brush Workshop 6-7 August 2010

Partner Organization(s): Encore Arts for Asian Brush Workshop

Partner Organization(s) Contribution/Role in the Program: co-sponsor, organizing and presenting arts workshops in conjunction with the library activities, funding

Program Outputs:

Attendance: Pam Flowers 40

Skal Klubb 70

Art Matters 20

Asian Brush Workshop (to be determined)

Measurable Outcomes: 90% of respondents identified new information learned at the workshops.

Activity7	Budget	Final Total Expenses	Partner Financial Support	
			Actual \$\$	In Kind
Personnel (coordination and development)	0	0		1,500
Advertising/marketing of program	1000	343.75		
Contracted Services (honorarium, travel, hotel)	2000	2853.38		
Technology/equipment				
Collection (10% max)	250.00	109.70		
Materials (consumables)	250.00	0		
Evaluation	100	0		
Other (break out costs)				
Activity 7 Subtotal	3,600	3,306.83	0	1,500

Activity 8 – Title: Telling Our Stories: Park Rapids

Activity Type: Education, Outreach

Description of program: The Park Rapids Area Library held a series of workshops and presentations on different methods of self-expression as part of community identity.

Event Dates and Locations: January through June 2010:

Sharing a Nigerian Experience

Through the Lends of the Camera (2 evening workshop held twice, once in February and once in April

Poetic Creations by Kids

Poetry as Narrative

Drawing Out Talents: a workshop for adults

Partner Organization(s):

Partner Organization(s) Contribution/Role in the Program:

Program Outputs: N/A

Measurable Outcomes: N/A

Activity8	Budget	Final Total Expenses	Partner Financial Support	
			Actual \$\$	In Kind
Personnel (coordination and development)	4500	1535.00		250
Advertising/marketing of program	1000	0	100	
Contracted Services (honorarium, travel, hotel)	10,300	2,375		
Contracted Services (honorarium, travel, hotel)	1400	1400		
Technology/equipment				
Collection (10% max)	600	0		
Materials (consumables)	1600	461.19		
Evaluation	0	0		120
Other (break out costs)				
Activity 8 Subtotal	18,200	447.19	100	370

Activity 9 – Title: Northwind Crossing

Activity Type: Education, Outreach

Description of program: Northern Minnesota celtic music group Northwind Crossing combined an afternoon workshop and an evening performance in Longville.

Event Dates and Locations:

Longville Library Workshop 28 August 2010

Longville Concert 28 August 2010

Partner Organization(s): Northlands Community Education

Partner Organization(s) Contribution/Role in the Program: co-sponsor, partial funding, help with marketing

Program Outputs:

Attendance: 30 at workshop

150 at concert

Measurable Outcomes: 100% of respondents found the workshop and concert good or excellent. 85% of respondents indicated that they learned something new about celtic music in North America.

Activity 9	Budget	Final Total Expenses	Partner Financial Support	
			Actual \$\$	In Kind
Personnel (coordination and development)	0	0		250
Advertising/marketing of program	0	0	100	
Contracted Services (honorarium, travel, hotel)	1400	1400	1000	
Technology/equipment				
Collection (10% max)	0	0		
Materials (consumables)	0	0		
Evaluation	0	0		120
Other (break out costs)				
Activity 9 Subtotal	1400	1400	1,100	370

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Arts AND CULTURAL HERITAGE GRANT PROGRAM

Instructions: The Regional Public Library System Board Chair and the Regional Director will initial agreement in the box to the left of each assurance.

The regional public library system assures that it complied with the following:

	1. Funds shall be used only for purposes for which granted as specified in the approved grant application or approved by the Director of State Library Services in an amendment to the original application submitted under provisions of <i>Minnesota Rules</i> , Chap. 3530. Approval by the Director of State Library Services was obtained for expenses in a category that reflected more than a 10% change from the proposed budget in the approved application.
	2. A narrative report indicating program or project results accomplished and a report of expenditures were filed with State Library Services on forms supplied by the State Library Agency quarterly with a final fy2010 report no later than 90 days after the end of the state fiscal year. (<i>Minnesota Rules</i> Chapter 3530.0200, Subp. 4(B)).
	3. If participation by a regional public library system or a member local governmental unit is discontinued, ownership of the discontinuing system's or unit's assets purchased with Arts and Cultural Heritage funds, including cash or the fair market value thereof of such assets cannot be transferred by the applicant and shall revert to the Minnesota Department of Education for reassignment for library services elsewhere. (<i>Minnesota Rules</i> Chapter 3530.0200, Subp. 4(C)).
	4. The provisions of Title VI of the Civil Rights Act of 1964, (42 USC Sec. 2000d <i>et seq.</i>), its regulations and all other applicable federal and state laws, rules and regulations. (<i>Minnesota Rules</i> Chapter 3530.0200, Subp. 4(D)).
	5. That the regional public library system and its branches/members are in compliance with <i>Minnesota Statutes</i> 2004, Chapter 134.50 (a) so that all public library computers with access to the Internet available for use by children under the age of 17 must be equipped to restrict, including by use of available software filtering technology or other effective methods, all access by children to material that is reasonably believed to be obscene or child pornography or material harmful to minors under federal or state law, and section (c) so that the library prohibits, including through the use of available software filtering technology or other effective methods, adult access to material that under federal or state law is reasonably believed to be obscene or child pornography.
	6. That the regional public library system and its branches/members are in compliance with <i>Minnesota Laws</i> 2000, Chapter 492, Article 1, Section 49, Subd. 5A, and has adopted a policy to prohibit library users from using the library's Internet access workstations to view, print, or distribute material that is obscene within the meaning of <i>Minnesota Statutes</i> 1998, Chapter 617, Article 241
	7. An independent auditor's report of the systems' general purpose financial statements in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <i>Government Auditing Standards</i> , issued by the Comptroller General of the United States shall include audit of the Arts and Cultural Heritage funds as a unique categorical fund account. The audit shall be submitted no later than 180 days after the close of the system's fiscal year. (<i>Minnesota Rules</i> Chapter 3530.1200).

ARTS AND CULTURAL HERITAGE GRANT PROGRAM

AUTHORIZING SIGNATURES

We, the undersigned, certify that the data given in this application are true and correct to the best of our knowledge and belief.

Date

Chair, System Governing Board

Date

Regional Public Library System Director

State Fiscal Year 2010 Legacy Project Final Report (electronic copy and fully signed paper copy) are due to the State Library Agency 180 days after the end of the annual state funded program. Signed paper copy must be postmarked no later than Friday, October 1, 2010. Electronic copy submitted to jym.wroblewski@state.mn.us by 4:00 p.m. Friday, October 1, 2010.