

Greater Minnesota Regional Parks and Trails Commission

Minutes for June 27, 2018

Clyde Iron Works
2920 West Michigan Street
Duluth, MN 55806

APPROVED

Commissioners in Attendance: Chair Tom Ryan, Tim Kennedy, Rick Anderson, Bryan Pike, Brad Bonk, Barry Wendorf

Commissioners Absent: Rita Albrecht, Jannik Anderson, Peg Furshong, Marc Mattice, Tom Schmitz

Consultants Present: Renee Mattson, Executive Director, Joe Czapiewski, System Plan Coordinator, Margy Hughes, Administrative Assistant

1. Meeting Called to Order at 10:00 by Chair Ryan

2. Consent Agenda: Approval of the Minutes of April 25, 2018, Treasurer's Report and Agenda for June 27, 2018

Motion by R. Anderson

Second by Kennedy

Motion Approved

3. Acknowledge Members of the Public in Attendance:

Steve Plaza, City of Fergus Falls. District 3 DPC member and in Duluth for the meeting as well as to work at the 10-Year Legacy Celebration which will follow the Commission meeting.

4. Executive Director's Report --Mattson distributed materials for viewing. MN Great Outdoors was launched in June, now going into Phase 2. Great launch and good site, encouraged everyone to go into the website and try it. Our final Legacy event will be taking place today along with the Essentia Health, Passport to Adventure. Provided detail on Parks and Trails Fund estimated for FY20/FY21. **Pike** Does it look favorable that we can pull out money each year from the Governor's budget for our operating budget? **Ryan** Prepare and be ready regardless of the change of political parties and establish our funds. **Mattson** Tax collections came in greater than the predications allowing for increased amounts that will be carried over to FY20. **Wendorf** Do we need to continue to budget in Marketing those amounts, what are they for? **Mattson** used for our marketing activities and the District Administrators and the Mountain Bike RFP. **Mattson** We feel we need to go into the next year with a cushion in the event we do not get the funding we would anticipate for next year. **Kennedy** Lake Wobegon Trail and MB Johnson Park in Moorhead. What is your expectation for attendance by Commissioners at Grand Opening? **Mattson** I encourage

you to attend if it works for you but not always possible. July 21 is the Northland Regional Sports Park Dedication that we helped fund. **Bonk** Impressed at how many turn out for Grand Openings and fun to go and leaves you feeling pretty good. **Ryan** Can we ask recipients in advance to inform us of Openings thus allowing us to schedule a bit in advance? **Bonk** Can we put something on their application that they notify us in advance of their openings? **Pike** Would it be possible for the District Commissioners to be able to attend and then if not, reach out to others? **Ryan** Asking Mattson and Joe to establish a punch list to send out to the Commissioners to alert ahead of time.

5. System Coordinator's Report

DPC new member approval. **Wendorf** responding to Joes request for feedback on meeting with the DPC Administrative Support consultants. Good use of time. **Anderson** Felt the meeting went well. Within a week, had highlights in minutes of the meeting. **Ryan** Seems like the DPC members that were there involved in a more meaningful way. **Pike** Attended a meeting this week and had good conversation. Good agenda and discussion. Maybe move the meeting along a little faster. Only criticism. Already have a meeting set for September. District 2 has a resignation. Received an application from Sean Ranum. Pike and Albrecht suggested acceptance. District 6 sent in an application from Marty Walsh. Ryan suggested to accept.

Motion to approve the applications from District 2 and District 6

Motion by Kennedy

Second by Bonk

Motion Approved

6. Items from Members and Letters to the Commission:

Bonk Brophy Mountain Bike Trails Park is under way. \$180,000 going into Mountain Bike Trails that will be ready for spring. **Wendorf** made a trip over to Spirit Mountain to look over the work that was done.

7. New Business:

7.1 Applications for Designation Ranking review and approval

18-001D Worthington Park D5 Evaluation results from the ETeam at a Medium Rank. Commissioners felt there were many good comments by the DPC members that will be helpful to the applicants.

Motion by Anderson to accept the E team evaluation of rank of **Medium**

Second by Pike

Motion Approved

18-009D Jay Hormel Nature Center, D6 in Austin ETeam Evaluation rank came in at High

Motion by Pike to approve the ranking of **High**

Second by Kennedy

Motion Approved

7.2 Designation Scoring

16-035D Lake Vermilion Trail District 1 Tower/Cook ETeam score of 398.75

Commissioner's conversed and commented about the numbers of trails in that area.

Motion by Pike to accept the Lake Vermilion Trail for designation

Second by Kennedy

Motion Approved

14-002D Robinson Park Plan (Master Plan Update), Sandstone D1

Has been designated before with this being an update of Master Plan, ETeam score of 402.5

Motion by Pike to accept the reevaluation of the Sandstone Update

Second by Wendorf

Motion Approved

15-014D Soo Line Trail, Morrison County D4

Motion by R Anderson Designate the Soo Line Trail, ETeam score of 397.5

Second by Bonk

Motion Approved

15-094D Belle Prairie Park, Morrison County D4

Commissioners had concerns that it might not be a Regional facility. ETeam score of 357.5

Motion by Kennedy to designate and to encourage them to continue to upgrade their MP

Second by Wendorf

Motion Approved

16-019D Crow River Trail, Wright County D4

ETeam score of 403.75

Motion by Pike to designate the Crow River Trail

Second by Bonk

Motion Approved

15-006D Lac Qui Parle County Park, D3

ETeam score of 367.5

Motion by R Anderson to designate the Lac Qui Parle County Park

Second by Bonk

Motion Approved

7.3 Cook County Mountain Bike Trail Funding Review

Kennedy Explained the modification of the original grant as bids came in significantly over the original expenditures. The scope of the grant will not cover the plans for the project approved. Cook County proposes to modify the project and reduce miles built.

Motion by R. Anderson

Second by Wendorf

Motion Approved

8. New Business:

8.1 SWOT Analysis review

Goals for 2019 High Priority Action Items

Tabled until July meeting

8.2 ETeam Application review and approval

Mattson presented a sample of the cover letter and the updated Application Form to the ETeam (Evaluation Team) to the GMRPTC.

Motion by Pike to accept this new Application for the ETeam

Second by Bonk

Motion Approved

8.3 GMRPTC Logo Approval Revised Logo presented by **Mattson**

Motion by Ryan to select Option B with white delineation rather the dark green

Second by Kennedy

Motion Approved

9. Consent Agenda

Approval of May Expenses

May Consulting and Other Expenses	\$26,587.05
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Motion by Kennedy

Second by R Anderson

Motion Approved

Approval of June Expenses

June Consulting and Other Expenses	\$19,064.27
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June Commission Expenses	\$2,974.61
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TOTAL	\$48,625.93
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10. Next Meeting and Agenda Items

July 25 at Kensington Rune Stone Park

Chair Ryan

Date