

Greater Minnesota Regional Parks and Trails Commission

Minutes for March 28, 2018

Sartell Community Center

850 19th Street South

Sartell, MN 56377

APPROVED

Commissioners in Attendance: Chair Tom Ryan, Marc Mattice, Rick Anderson, Rita Albrecht, Bryan Pike, Peg Furshong, Brad Bonk, Barry Wendorf, Tom Schmitz

Commissioners Absent: Jannik Anderson, Tim Kennedy

Consultants Present: Renee Mattson, Executive Director, Joe Czapiewski, System Plan Coordinator, Margy Hughes, Administrative Assistant

1. Meeting Called to order at 10:05 by Chair Ryan

Ryan We will spend time to Evaluate our Commission by having the members of the Board in attendance today sharing their views on questions I will be presenting in Agenda item 4 that deal with the health and vigor of the future of the Commission.

2. Consent Agenda: Approval of March 28, 2018 agenda, Approval of February 3, 2018 Minutes and Treasurer's Report

Motion by Schmitz to approve minutes of February 3

Second by Albrecht

Motion Approved

Motion by R. Anderson to approve Treasurer's report and Agenda for March 28, 2018.

Second by Schmitz

Motion Approved

3. Acknowledge Members of the Public in Attendance: Karlin Ziegler Olmstead County Parks

4. GMRPTC – Agency Evaluation

Led by Ryan asking Commissioners and Consultants to respond to:

Question 1. What are we *doing well* as a Commission?

Question 2. What do we need to *improve* on? This question would be the Action Plan.

All Commissioners and Consultants responded to the above questions and Mattson wrote the comments.

Mattson and *Czapiewski* will sort through the responses on the questions and group like responses and send out to the members.

5. Executive Director's Report:

Mattson Important for us to be involved as volunteers for the Legacy Regional events. April 27-June 27, 2018. These dates and events will be sent out to the DPC to also look at. The MN State Fair event will include posters that will be used again as we do outreach throughout the state. The State Fair project has a manager, Brook Maier. The project will be located in a space in the DNR building and will include, areas to Celebrate (visual), Educate (bringing the outdoors in with both visual and interactive), and Listen (artsy and engaging with interactive).

Commission members that need name tags as well as any that desire to have business cards should indicate that to *Mattson*. An updated logo was suggested for use by the GMRPTC.

Motion by R Anderson to approve ordering of name tags, business cards along with exploring an updated logo.

Second by Schmitz

Motion approved with one nay.

Mattson Has had several meetings with legislators including conversations about the split for the funding formula that is currently in place for the GMRPTC. A goal is to have a line item in the Governor's General Fund Budget. We need to start the ball rolling on bonding so we can support bonding request items for Greater Minnesota projects. There are a lot of questions on bonding regulations that we would have to be considering. We need to have good language ready.

An integrated web site launch is scheduled for April. All of our parks and trails will need to go into a new data management system and list their attributes and draw their park or trail boundaries. Each individual park and trail will be responsible to get the information sent in. It will have GMRPTC, DNR and Met Council parks and trails on this site, along with snowmobile and ATV trails

6. System Coordinator's Report:

Czapiewski RFP Development-Prepared a Request for Proposals for the first trail planning initiative on the priority list, Mountain Bike trails in Districts 1 and 2.

Technical planning assistance was provided to several new designation applicants and a few Master Plans.

Read it and make sure all components are completed, view the map, look for website inclusions, resolutions, and overview/description of the project, facilities, (both existing and proposed), mention site characteristics, including pictures, provide answers to the criteria, and at the end include all photos for viewing. Finally the Designation Approval and next to the E Team site.

Applications Reviews

Reviews have been completed for the following applications and master plans. Next step will be for the ETeam to conduct their review and ranking/scoring, as well as feedback from the appropriate DPC's.

Designation Application Reviews

Nielsen Memorial Preserve, Goodhue County, D6, Natural Resource Park
Lake Byllesby Park, Goodhue County, D6 & Metro, Special Recreation Feature Park
Spirit Mountain, Duluth, D1, Special Recreation Feature Park
Sandhills Recreation Area, Fertile, D2, Natural Resource Park
Battle Lake to Ashby Trail, Battle Lake, D3, Non-Motorized Trail

Master Plan Reviews

Lake Byllesby Park, Goodhue, D6, Natural Resource Park
Nielsen Memorial Preserve, Goodhue County, D4, Natural Resource Park
Crow River Trail, Wright County, D4, Non-motorized Trail
Duluth Traverse, Duluth, D1, Special Recreation Feature Park
Soo Line Trail, Morrison Co., D4, Mixed Use Trail

All Designations will be formatted in a listing form and the E Team can go through the list and will get review notes, along with the E Team seeing the final ranking submitted in the designation process.

7. Items from Members and Letters to the Commission

No items or letters to report at this date.

8. New Business:

8.1 Initial Review of Designation Applications

Included in Agenda item 6 by *Czapiewski*

8.2 Review of Funding Application Tutorial

Funding application tutorial will go live on Monday, April 2, 2018. It is detailed and user friendly and will be a benefit to applicants. This will result in our receiving a standard proposal from applicants. If you ever want to do a new application, it will all flow through the designated number given to the proposal.

Funding Applications are due at midnight on July 31, 2018.

8.3 New Evaluation Team Member/Alternate Member

New Team Member has been recommended. Ron Bastien

Motion by Albrecht to approve Ron Bastien as an Evaluation Team Member

Second by Furshong

Motion Approved

Mattice Having an Alternate Member was recommended. Discussion followed if we need an Alternate Member. *Mattson* and *Czapiewski* heard from the Commission members as to what they felt would be background strengths for an Alternate Member. *Mattson* will work up a form to be used for Alternate Member application.

8.4 Applicants for District 1 and District 6

There are two applicants from each District and are under review at the Governor’s office.

8.5 Grant Update from DNR

Mattson Distributed a List of GMRPTC Park and Trail Legacy Projects dated March 8, 2018.

9. Old Business:

9.1 Volunteer Sign up for Legacy Workshops

Mattson asked the Commissioners in attendance to volunteer for any of the upcoming Legacy Workshops that they would be able to participate in. A list of all the workshops was circulated for the sign up.

9.2 2018 Commission Meeting Schedule – Update

Schedule update

- April 25, 2018. Commission meeting
- April 27, 2018. Legacy Workshop @ College of St. Benedict/St. Johns University
- April 29, 2018. Red Baron Arena - Marshall, MN Legacy event
- May 23, 2018. Commission meeting
- June 27, 2018. Commission meeting
- July 25, 2018. Designated facility - Alexandria/ Kensington Runestone
- August No Meeting Staffing a portion of space in the DNR bldg. at State Fair
- September 26, 2018. Rochester with the ETeam
- October 24, 2018. Lincoln County (same location as DNR hosting LAC)
- November 28, 2018 Commission meeting
- December No Meeting

10. Consent Agenda:

Approval of March Expenses:	
March Consulting Expenses	\$58,839.01
<u>March Commissioner’s Expenses</u>	<u>\$ 915.97</u>
Grand Total	\$59,754.98

Motion by Wendorf

Second by Pike

Motion Approved

11. Next Meeting and Agenda Items

April 25, 2018 Commission Meeting at Sartell Community Center
(Same location as March 28 meeting)

Tom Ryan – Chair Date