

Arts and Cultural Heritage Fund (ACHF) Annual Report - 2023

Project Title: Veterans Memorial Park Project

Project Description Summary:

The project is intended to convert vacant park dedicated land into a Veterans Memorial Park through construction of walkways from an adjacent trail, installation of a memorial monument, the addition of lighted flagpoles, and installation of benches where users can rest and reflect on the sacrifices made by area veterans.

Contact Information of Grantee:

Grantee Name: City of Clearwater

Authorized Representative: Annita M. Smythe, City Administrator

Representative's Email: asmythe@clearwatercity.com

Telephone: 320-558-2428

City Council Members: Andrea Lawrence Wheeler, Mayor
Lindsey Luhmann, Council Member
Santos Vazquez, Council Member
James Schwinghammer, Council Member
Travis Winkelman, Council Member

City's website: www.clearwatercity.com

Project Duration: State Fiscal Year 2023

Phase I – Primary Construction (Grant) - July 1, 2022 – June 30, 2023

Phase II – Landscaping (Donations) – Spring 2024

Funding Information:

Revenues:

Veterans Memorial Park - Project Revenues - 7/1/22 - 6/30/23				
<u>Date</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>	<u>Accepted</u>
5/8/2023	Donation - Cash	Sons of the American Legion Post #323	\$ 2,500.00	Res 2023-25
5/8/2023	Donation - Cash	American Legion Post #323	\$ 9,000.00	Res 2023-26
			\$ 11,500.00	
	City Match	Funds in Park & Rec Fund	\$ 9,869.12	Res 2023-46
	State Grant	State of Minnesota Legacy Grant	\$ 9,678.57	Res 2023-46
		Total Revenues	\$ 31,047.69	
Other Donations				
5/5/2023	Donation - Services	Powder Coating Services - All Pro Powder Coating	\$ 680.00	Res 2023-39
6/29/2023	Donation - Services	Monument - JSA Services	\$ 1,000.00	Res 2023-40
			\$ 1,680.00	
		Total Donated Services	\$ 1,680.00	

Expenditures:

Veterans Memorial Park - Project Expenses - 7/1/22 - 6/30/23												
	Original Budget			Amended	Actual			Paid	Check #	Grant	City Match	Donations
	Grant	Match	Budget	Budget	Expenditures	Surplus						
Flagpoles	\$ 4,464.88	\$ 4,464.88	\$ 8,929.75	\$ 8,580.00	\$ 8,580.00		5/4/2023	24355	\$ 4,290.00	\$ 4,290.00	\$ -	
Flags	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -		5/4/2023	24355	\$ -	\$ -	\$ -	
Concrete Cylinders for Flagpoles			\$ -	\$ 363.96	\$ 363.96		5/4/2023	24390	\$ 181.98	\$ 181.98	\$ -	
Electricity to Light Flagpoles				\$ 7,865.00	\$ 6,887.56		6/27/2023	24457	\$ -		\$ 6,887.56	
	\$ 4,464.88	\$ 4,964.88	\$ 9,429.75	\$ 16,808.96	\$ 15,831.52	\$ 977.44			\$ 4,471.98	\$ 4,471.98	\$ 6,887.56	
Benches	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,385.00	\$ 3,385.00	\$ -	5/4/2023	24370	\$ 1,692.50	\$ 1,692.50	\$ -	
Monument	\$ 5,213.70	\$ 9,786.31	\$ 15,000.00									
Metal Sculpture				\$ 1,725.18	\$ 1,725.18		5/4/2023	24379	\$ 862.59	\$ 862.59	\$ -	
Powder Coating				\$ 1,000.00	\$ 1,000.00		5/4/2023	24338	\$ 500.00	\$ 500.00	\$ -	
Granite Etching				\$ 2,500.00	\$ 500.00		6/29/2023	24458	\$ -		\$ 500.00	
	\$ 5,213.70	\$ 9,786.31	\$ 15,000.00	\$ 5,225.18	\$ 3,225.18	\$ 2,000.00			\$ 1,362.59	\$ 1,362.59	\$ 500.00	
Walkway	\$ -	\$ 5,000.00	\$ 5,000.00									
Survey				\$ 1,222.50	\$ 1,222.50		11/14/2022	24016	\$ 611.25	\$ 611.25	\$ -	
Rebar				\$ 209.65	\$ 209.65		11/14/2022	24047	\$ 104.83	\$ 104.83	\$ -	
Concrete				\$ 3,180.00	\$ 3,180.00		11/14/2022	24050	\$ 1,435.42	\$ 1,625.98	\$ 118.60	
Concrete Forms				\$ 133.72	\$ 133.72		11/14/2022	24072	\$ -	\$ -	\$ 133.72	
Concrete Staining				\$ 882.68	\$ 882.32		5/19/2023	Credit Card	\$ -	\$ -	\$ 882.32	
	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,628.55	\$ 5,628.19	\$ 0.36			\$ 2,151.50	\$ 2,342.06	\$ 1,134.64	
Total	\$ 9,678.57	\$ 22,751.18	\$ 32,429.75	\$ 31,047.69	\$ 28,069.89	\$ 2,977.80			\$ 9,678.57	\$ 9,869.13	\$ 8,522.20	
										Total	\$ 28,069.89	
										Budget	\$31,047.69	
										Surplus	\$2,977.80	

****Surplus Budget from donations of \$2,977.80 allocated for Phase II of project.**

To Apply for Funds:

For more information on funding opportunities and how to apply for funds under Minnesota's Legacy programs, please visit

<https://www.legacy.mn.gov/opportunities-funding>.

Proposed Measurable Outcomes:

- 1) Provide a purpose/use of vacant city land by providing a designated space for non-traditional park users who are not looking for playgrounds or sports but want a quiet place to sit and reflect.
- 2) Provide a memorial that honors our local veterans for their service and provides a destination for others to visit and remember their contributions.
- 3) Increase use of the adjacent trail by providing a connecting destination for trail users to visit, rest, and reflect, and a place for those from outside of our community to learn more about local veterans.

Plan for Evaluating Results:

- 1) Collect data about usage with regular park and trail user surveys.
- 2) Track attendance at specific events held at the park, such as veterans' programs.
- 3) Solicit feedback from local veterans' organizations on how the project has impacted them and their members.

Actual Measured Outcomes and Evaluation: Outcomes data not yet available.

- 1) The city has not yet conducted user surveys.
- 2) A park dedication event was conducted on Veterans Day, November 11, 2023, where a dedication ceremony was sponsored by the American Legion. Legion Commander Lashinski and Mayor Lawrence Wheeler gave remarks. Members of the American Legion, Sons of the American Legion, and several residents were in attendance.
- 3) The city has not yet received feedback from our local veterans' organizations, though it has been requested.

Project Map:



Project Photos:



